

March 16, 2011

JEM EXECUTIVE BOARD MEETING MINUTES

Board Members Present: Richard Goldner, Alison Blackwell, Kathleen Shambaugh, Lupe Castaneda, Sabra Forbes, Lynda Pierini, Sherry Spears, Joe Yniquez, Deborah Preston

1. Minutes from prior meeting (January 26, 2011)

Sherry motions to approve the minutes, Deborah seconds.

Joe motions to approve the minutes for posting on the JEM website, Lupe seconds.

2. Website Surveys to be posted (Richard/Lynda)

Motion by Richard that all past historical surveys be posted on the website, Lupe seconds.

For future JEM distribution list questions, Lynda will respond to the JEM member who originates the e-mail to request that all replies be forwarded to her to compile the information for the survey.

3. Treasurer's Report (Kathleen)

Richard motions to approve the report, Deborah seconds.

4. J.E.M. Conference for 2011 San Diego (Terri/Alison)

Alison will provide further information at our next meeting

5. Open Floor – Discussion of the JEM newsletter that Joe has drafted and there will be one addition to let the JEM members know where to look for surveys on the JEM website. Further, that if they want their information to be included in future posted surveys they need to reply to all in the original e-mail.

6. Set Next Meeting – April 20th @3:00. Motion to adjourn by Joe, Lupe seconds.